

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on November 14, 2023 – at 5:30 PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist
 Commissioner Scott Pfluke
 Commissioner Michael Stafford
 Commissioner Jeffery Wilson
 Sec./Treas. Barbara A. Schaeffer

MEMBERS ABSENT:

Clerk Samantha Robinson

Counsel Louise R. Beale, Esq.

Chairman Martin opened the meeting at 5:33 PM.

RESOLUTION NO. 180, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes from the October 17, 2023 Public Hearing and Board meeting.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 181, 2023

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)
Hammon	Chuck	Captain	Nozzle Forward	Ohio	4/26-4/29/2024	\$ 250.00	24	20	4/26/2023	ER
Hammon	Chuck	Captain	Engine Company advanced	Montour	3/10/2024		0	9		ER
Hammon	Chuck	Captain	BC fireground ops	online		\$ 200.00	0			ER
Hebert	Damian	LT	COLT training	Station 6	2/16, 2/17/24	\$ 200.00	10	16	2/17 days	ER
Barber	Ryan	LT	COLT Training	Station 6	2/16, 2/17/24	\$ 200.00	10	16	2/16 Days	ER
Barber	Ryan	LT	Safety Program OPS	NFA	12/9-12/16/23	\$ 347.84	48	50	12/11,12/14	ER
Dake	Colin	FF	Fire Instructor 1	Montour	12/11-12/15/23	\$ 325.00	38	50	12/10 N & 12/15 D	ER
Dake	Colin	ff	COLT training	Station 6	12/16,12/17/23	\$ 200.00	10	16	2/17 days	ER
Pietrzjkowski	Tim	FF	Colt Training	Station 6	2/16-2/17/24	\$ 200.00	10	16	2/16 Days	ER
Dodson	Chuck	Captain	Colt Training	Station 6	2/16,2/17/24	\$ 200.00	0	16		ER

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 182, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the following budget transfers:

To:	Transfer In	From:	Transfer Out
Account #	Account Name	Account #	Account Name
9015800	P&F Retirement 9016.8	\$ 99,410	9010800 ERS Retirement 17,301
			3410495 Facility Mgr 50,000
			9040803 Non-comp Claim 2,000
			3410402 Extrication Team 7,000
			3410450 Fitness Program 5,000
			9060806 Retiree Medical 18,109
	\$ 99,410		\$ 99,410
3410204	EMS Suppl/Equip	\$ 2,000.00	3410220 Radio Upgrade \$ 8,000.00
3410405	Fire Apparath Other	\$ 6,000.00	
	\$ 8,000.00		\$ 8,000.00

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 183, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the surplus of (1) Samsung Galaxy Tablet- SM-T500, S/N R9WN21E82J.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 184, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38271-38329 and ACH/WIRE in the amount of \$3,149,800.26, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 185, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the fund-raising request from Company 3 – for a mailer fund drive to be held November 2023 to January 2024.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 186, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to authorize the fund-raising request from Company 2 for a dinner promotion at Texas Roadhouse to be held on November 14, 2023 from 4PM to 10PM for 10% of meal purchases to be donated to Co. 2.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Absent	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 187, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to accept the 2023-2024 Annual Service Award Agreement with Penflex Inc., with a base fee of \$4,050 for period of November 1, 2023 through October 31, 2024, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Stafford	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Abstain	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 188, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to notice and hold the 2024 Organizational Meeting and Board Meeting on January 9, 2024 at Station 4, 850 Bailey Road at 5:30PM.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Stafford	Voting	Aye	CARRIED

RESOLUTION NO. 189, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize spending up to \$1,000 for refreshments at the December 19, 2023 District Awards Ceremony to be held at the Station 6 Training Center.

Duly put to vote as follows:

Commissioner Stafford	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 190, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve \$1,000 for the annual training event at the Holy Childhood, to be held on December 22, 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Stafford	Voting	Aye	CARRIED

Motion to adjourn the meeting at 6:15 PM by Commissioner Gilchrist, seconded by Commissioner Wilson.