

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on October 17, 2023 – at 5:30PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Scott Pfluke
Commissioner Michael Stafford
Commissioner Jeffery Wilson
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the meeting at 6:07 PM, immediately following the Public Hearing.

RESOLUTION NO. 158, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2024 and estimates of fund balances in preparation for the annual budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District held the annual fire district budget hearing on notice to the public on October 17, 2023, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2024 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2024 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2024 budget in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy and result in a final annual fire district budget in the amount of \$19,958,325.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

A brief break was taken to allow the treasurer to file the 2024 tax cap form. Tax cap form submitted at 6:09 PM.

RESOLUTION NO. 159, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2024 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 17, 2023 and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2024 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2024 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

WHEREAS, the Board of Fire Commissioners has passed a resolution to override the real property tax cap for the

2024 budget,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2024 in the amount of \$19,958,325 with \$19,703,325 to be raised through real property taxes, resulting in a rate per \$1000 of \$3.295 assessed value at 100% valuation.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 160, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes from the September 19, 2023 and September 27, 2023 meetings.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 161, 2023

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Name	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)
Guhl, Jared	BC	Multi Alarm	NFA	1/6/24-1/13/24	\$ 347.00	48		1/7 & 1/12	DR
Kelly, Kyle	FF	Trailer Underride	Chili	10/17/2023	\$ -	0	3		ER
Dake, Colin	FF	Trailer Underride	Chili	10/17/2023	\$ -	0	3		ER
Younger, Robert	FF	Fire Instructor 2	Montour	12/4/23-12/8/23	\$ 25.00	24	50	12/4/2023	ER
Pietrzykowski, Tim	FF	Instructor Authorization	Montour	10/27/23-11/02/23	\$ 216.00	24		11/1/2023	ER
Wagner, Steve	Lt	ICS 300	PSTF	11/06-11/08/2023	\$ -	24	24	11/6/2023	ER
Alhafedhi, Hader	ff	EMT	PSTF	1/23-5/16/24	Free if class is passed			N/A	ER
Dinsmore, Andy	LT	FDSOA Safety Conference	Phoenix	1/13-1/19/24	\$ 4,625.00			N/A	DR

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 162, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to approve the following budget transfers:

To:	Transfer In	From:	Transfer Out
Account #	Account Name	Account #	Account Name
3410436	SCBA Maintenance \$ 7,000	3410226	SCBA Equipment 7,000
3410414	Building Repair- Sta 6 \$ 10,000	3410207	Turnout Gear 10,000
3410401	Auto Repairs \$ 5,000	3410453	Public Relations 5,000
3410410	Attorney- Labor \$ 1,000	3410422	Portable MOB Repair 1,000
	\$ 23,000		\$ 23,000

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Wilson Voting Aye

Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 163, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38209-38270 and ACH in the amount of \$308,865.38, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 164, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to accept Co. 2 volunteer applicant Bryce Mack, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 165, 2023

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to accept Co #3 volunteer applicant Kathryn Hayden, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 166, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept Co #3 community volunteer applicant Teddy Batkin, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 167, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept Co. 3 volunteer recruit Nicholas DiProspero as an out-of-town member.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 168, 2023

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to authorize the fundraising request from Co. 3 to hold their Annual Turkey Party on November 18, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

2011 Chevy Tahoe Bids opened by Chairman Martin. 4 bids were received.

RESOLUTION NO. 169, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept the highest bid - received from Lovelle Moton in the amount of \$6,062.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 170, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the lowest bid for services from Dezio Property for the on-call 2023-2024 snow plow/salting services at station 4 as follows:

Snow plow and salt -cost \$400
Salting only -cost \$150

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 171, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the lowest bid for services from Barker Farms for the 2023-2024 snow plow/salting services at station 5 as follows:

Snow plow and salt -cost \$250
Salting only -cost \$90

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	

Commissioner Wilson Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 172, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the lowest bid for services from Dezio Property for the on-call 2023-2024 snow plow/salting services at station 6 as follows:

Snow plow and salt -cost \$350
Salting only -cost \$140

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Nay CARRIED

RESOLUTION NO. 173, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the lowest bid for services from Dezio Property for the 2023-2024 snow plow/salting services at station 7 as follows:

Snow plow and salt -cost \$275
Salting only -cost \$95

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 174, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to authorize signing the contract with United Diagnostics Services (UDS) to perform on-site cancer screenings for up to 40 members at a cost of \$300 per member.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Nay CARRIED

RESOLUTION NO. 175, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the 2-year contract with the University of Rochester Department of Psychiatry to provide EAP services to all members for 2024 and 2025, at a cost of \$2,675 per year.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 176, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, Resolved, that the annual election of the Henrietta Fire District shall be held on December 12, 2023 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner Scott Pfluke, expires December 31, 2023. This is a five (5) year term of office commencing January 1, 2024 and continuing through December 31, 2028.

The following are hereby appointed as election inspectors for said election:
Gwendolyn Hayes, Chairperson
Annmarie Strzyzynski
Barbara Sharp

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

Heather Campo
Megan Cholach

Election inspectors are to be paid the sum of \$100 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 22, 2023. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 20, 2023.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 8, 2023 and the latest date for publication is November 15, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Nay	CARRIED

RESOLUTION NO. 177, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the education reimbursement of 3 credit hours for Justin Tam, per CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 178, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to go into Executive Session at 6:52PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person. Returned from Executive Session and reopened the meeting at 7:38PM.

RESOLUTION NO. 179, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to amend resolution #47, 2023 to authorize the purchase of the step mill from Pacillo's Fitness Gear at a lower price of \$7,392.00. Prior quote was from G&G equipment for \$7,995.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Stafford	Voting	Aye	CARRIED

Motion to adjourn the meeting at 7:52PM by Commissioner Gilchrist, seconded by Commissioner Stafford.