

Pursuant to call, the Monthly Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on February 13, 2024 with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist
 Commissioner Jeffrey Wilson
 Commissioner Ronald Barber
 Sec./Treas. Barbara A. Schaeffer
 Clerk Samantha Robinson
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the meeting at 5:31 PM.

RESOLUTION NO. 31, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the meeting minutes from the January 9, 2024 Organizational and Board meetings.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 32, 2024

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Bushen	Georgia	FF	Peer Fitness Training	Gates	2/26-2/29/2024	* \$999	24	32	2/27/2024	ER	
Chapman	Jennifer	FF	COLT Seminar	Henrietta	2/16-2/17/2024	\$200.00	0	12		ER	
Dake	Colin	FF	FDIC	Indianapolis	4/14-4/20/2024	\$0.00	24	40	4/16/2024	ER	
Dinsmore	Andy	Lt.	FLBOA	Henrietta	3/11-3/13/2024	\$400.00	0	24		ER	
Ely	Brian	FF	Peer Fitness Training	Gates	2/26-2/29/2024	* \$999	24	32	2/27/2024	ER	
Guhl	Jared	BC	FLBOA	Henrietta	3/11-3/13/2024	\$400.00	24	24	3/11/2024	ER	
Kidwell	Dan	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$0.00	0	16		ER	
Lewis	Tim	Lt.	Emergency Battery Response	PSTF	2/23/2024	\$0.00	0	8		ER	
McKenzie	Alvin	Mech	Pierce Training	Appleton, WI	1/14/24-1/19/24	\$156.35			over prev approval	ER	
Mosher	Bill	FF	Car Seat Class	Irondequoit	5/7-5/10/2024	\$0.00	34	40	5/7, 5/10D	ER	
Phillips	JJ	FF	Basic Passenger Vehicle Rescue IA	Genesee County	3/26-3/27/2024	\$0.00	10	16	3/27D	ER	
Pollock	DJ	FF	Basic Passenger Vehicle Rescue IA	Genesee County	3/26-3/27/2024	\$0.00	10	16	3/27D	ER	
Scott	Douglas	Recruit	EMT Class	MCC	5/24-8/2024	\$0.00	0	130		ER	
Srinivasan	Surya	Recruit	EMT Class	MCC	5/24-8/2024	\$0.00	0	130		ER	
Trewer	Chris	FF	Safety Officer	PSTF	2/12-2/28/2024	\$0.00	5	18	2/21 1800-2300	ER	
Weatherell	Dwane	FF	Fire Officer 1 IA	Genesee County	2/23-2/25/2024	\$0.00	24	40	2/24/2024	ER	
Scott	Douglas	Recruit	IFO	PSTF	TBD	\$0.00	0	0		ER	
Musuku	Shriya	Recruit	IFO	PSTF	TBD	\$0.00	0	0		ER	
Gagner	Peyton	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Devitto	Sydney	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
DiProspero	Nicholas	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Cholach	Matthew	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Hunt	Joshua	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Almahmood	Ali	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Sinclair	Ethan	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Carney	Johnathan	Recruit	FF1	PSTF	TBD	\$0.00	0	0		ER	
Karasek	Matthew	FF	FF1 Authorization	Montour Falls	3/2-3/8/2024	\$265.00	48	40	3/2, 3/5	ER	
			* - Union pd half			\$1,421.35					

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 33, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve 2023-2024 fund balance appropriations in the amount of \$1,910,812.19 to account A917 Unassigned Fund Balance.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 34, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38461-38536 in the amount of \$344,841.68, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 35, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept surplus, as follows:
75 bunker coats, 84 bunker pants, 1 pair boots, 1 meter, 2 ice rescue suites – all expired or damaged beyond repair

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 36, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the request from Emily Herrick (Co-2) to take medical leave, effective 2/5/2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 37, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the resignation request from Simon Gorby (Co 1), effective 1/26/24.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 38, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to authorize up to 10 members to attend the Henrietta State of the Town luncheon on February 27, 2024 at RIT Inn & Conference Center, at a cost of \$30 per person.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 39, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the request from Justin Tam to attend OSH5305 and be reimbursed per Article 9 "Schooling" of the CBA.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 40, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the request from Company 1 to hold their 2024 Annual Fund Drive from March 2024 – December 2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 41, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the request from Company 1 to hold their 2024 Meat Raffle on November 9, 2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 42, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the request from 'Ol Henries Drill Team to hold their 2024 Annual Golf event at Victor Hills Golf Club from February 1 – May 30, 2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 43, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the request from Company 2 to hold their 2024 Annual Fund Drive from April 1, 2024 – December 31, 2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 44, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the request from Company 2 to hold a fundraiser at Texas Roadhouse on March 25, 2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 45, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the request from Company 2 to hold their 2024 Annual Halloween candy/coupon giveaway on October 31, 2024 in their response area.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 46, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the request from Company 2 to hold a fundraiser at Texas Roadhouse on November 5, 2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 47, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to go into Executive Session at 5:50PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

Duly put to vote as follows: All voting Aye
Returned from Executive Session at 6:14PM.

RESOLUTION NO. 48, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the 2023 LOSAP report, as presented with the recommendations and actions contained therein.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 49, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to appoint Scott Pfluke to Commissioner to fill the vacant position through December 31, 2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 50, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the 2024 annual preventive maintenance agreement for 8 generators, as presented from Stark Tech -Emergency Power Systems, at a cost of \$6,267.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 51, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the sales agreement from Usherwood Office Technologies (as low bidder) to purchase a Xerox AltaLink C8135 work center copier with finisher and fax line at a cost of \$9,990 with an image charge of \$.0079 for no-color and .049 for color to be installed at Station 4. Additional quotes were received from Just Solutions and Xerox Business Solutions.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 52, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize a 2-year renewal with PERMA for workers comp coverage to take advantage of an additional 2% discount on each year's premium, 2024 savings to be \$3,314.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 53, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the proposal from Terry L. Brown for the design and build of a new mask confidence facility at the station 6 training center. Contract price is \$5,000, plus estimated materials cost of \$3,500.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Wilson, the meeting adjourned at 6:45 PM.