

Pursuant to call, the Monthly Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held immediately following the Organizational Meeting at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on January 9, 2024 with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
 Commissioner William R. Gilchrist  
 Commissioner Jeffrey Wilson  
 Commissioner Ronald Barber  
 Sec./Treas. Barbara A. Schaeffer  
 Clerk Samantha Robinson  
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the meeting at 5:39 PM.

RESOLUTION NO. 16, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session at 5:40PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

Returned from Executive Session at 6PM.

RESOLUTION NO. 17, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the meeting minutes from the December 12<sup>th</sup> and 20<sup>th</sup> meetings.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 18, 2024

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Audino	Mark	BC	FLABOA (Codes)	Henrietta	3/11-3/14/2024	\$ 460.00	0	24		ER	
Barber	Ryan	Lt	FLABOA (Codes)	Henrietta	3/11-3/14/2024	\$ 400.00	10	24	3/11D	ER	
Berry	Pat	Lt	COLT	Henrietta	2/16-2/17/2024	\$ 200.00	0	12		ER	
Bushen	Georgia	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	10	16	2/14D	ER	
Cammilleri	Danielle	FF	Ice Rescue	PSTF	2/15-2/16/2024	\$ -	0	16		ER	
Dodson	Chuck	Capt	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	0	4		ER	
Ely	Brian	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	10	16	2/14D	ER	
Guhl	Jared	BC	COLT	Henrietta	2/16-2/17/2024	\$ 200.00	0	12		ER	
Hirschman	Ryan	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	24	16		ER	
Kinney	Sean	FF	COLT	Henrietta	2/16-2/17/2024	\$ 200.00	0	12		ER	
Krywy	Brian	Capt	COLT	Henrietta	2/16-2/17/2024	\$ 200.00	10	12	2/16D	ER	
Lowry	Nick	FF	Ice Rescue	PSTF	2/15-2/16/2024	\$ -	24	16	2/15/2024	ER	
Marshall	Chuck	BC	Fire Attack - Where to put the waster	PSTF	1/23-1/30/2024	\$ -	0	4		ER	
Marshall	Chuck	BC	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	0	4		ER	
Marshall	Chuck	BC	COLT	Henrietta	2/15-2/16/2024	\$ 200.00	0	12		ER	
Martin	Frank	Lt	Fire Attack - Where to put the waster	PSTF	1/23-1/30/2024	\$ -	3	4	1/30 1800-2100	ER	
Martin	Frank	Lt	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	3	4	1/25 1800-2100	ER	
Moton	Lovelle	FF	Ice Rescue	PSTF	2/15-2/16/2024	\$ -	0	16		ER	
Roberts	Tim	Capt	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	0	4		ER	
Rosario	Donato	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	0	16		ER	
Sackett	Josh	FF	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	0	16		ER	
Tam	Justin	Lt.	FLABOA (Codes)	Henrietta	3/11-3/13/2024	\$ 460.00	0	24		ER	
Tam	Justin	Lt	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	0	4		ER	
Tam	Justin	Lt.	COLT	Henrietta	2/16-2/17/2024	\$ 200.00	0	12		ER	
Thompson	Tim	FF	Ice Rescue	PSTF	1/20-1/21/2024	\$ -	24	16	1/20/2024	ER	
Whitehead	Mathew	FF	Ice Rescue	PSTF	2/15-2/16/2024	\$ -	0	16		ER	
Wilson	Kyle	Lt	Command and Control Chief and Company	PSTF	1/25-2/1/2024	\$ -	0	4		ER	
Wilson	Kyle	Lt	Ice Rescue	PSTF	2/13-2/14/2024	\$ -	0	16		ER	
Wilson	Kyle	Lt	Hazmat Incident Command	Livingston Co	2/26-3/6/2024	\$ -	14	16	3/6N	ER	

\$ 2,520.00

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

**RESOLUTION NO. 19, 2024**

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following budget transfers:

To Account #	Account Name	Transfer In	From Account #	Account Name	Transfer Out
3410112	PR- Firefighter	\$ 217,036.00			
3410113	PR- Lts	\$ 153,669.00			
3410114	PR- Asst Chief	\$ 13,963.00			
3410115	PR- Chief	\$ 3,700.00			
3410414	Bldg Repair- Sta 6	\$ 1,447.00			
			3410116	PR- Captains	\$ 16,883.00
			3410117	PR- Bat Chiefs	\$ 35,497.00
			3410111	PR- Dispatchers	\$ 37,503.00
			9030800	Soc Sec- Employer	\$ 21,128.00
			9025800	Service Awards	\$ 12,817.00
			9040804	Accid Ins- Vol	\$ 6,094.00
			9060801	Health/Dental	\$ 96,145.00
			9060806	Retiree Health	\$ 6,137.00
			9055800	Disability	\$ 2,000.00
			9045800	Life Insurance	\$ 7,700.00
			3410203	New Computer Equip	\$ 5,200.00
			3410205	Fire Equip	\$ 4,200.00
			3410207	Turnout Gear	\$ 19,299.00
			3410226	SCBA Equip	\$ 3,000.00
			3410220	Radio Equip	\$ 3,328.00
			3410412	Bldg Repair- Sta 4	\$ 17,945.00
			3410413	Bldg Repair- Sta 5	\$ 4,760.00
			3410488	Bldg Repair- Sta 7	\$ 4,250.00
			3410416	Comm Rep- Base Radio	\$ 5,448.00
			3410418	Comm Maint Contract	\$ 4,051.00
			3410420	Comm Maint- Other	\$ 5,890.00
			3410425	Computer/Website	\$ 6,700.00
			3410433	Inspect Banquet	\$ 5,000.00
			3410434	Maint- Fire Equip	\$ 6,800.00
			3410436	Maint- SCBA	\$ 5,900.00
			3410446	Office- Other	\$ 3,400.00
			3410459	Training- EMS	\$ 4,500.00
			3410466	Uniforms	\$ 14,500.00
			3410468	Gas & Ele- Sta 5	\$ 12,200.00
			3410489	Gas & Ele- Sta 7	\$ 11,540.00
		\$ 389,815.00			\$ 389,815.00

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

**RESOLUTION NO. 20, 2024**

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38407-38460 and ACH/WIRE in the amount of \$218,130.28, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

**RESOLUTION NO. 21, 2024**

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to deny requests for personal leave, as discussed in Executive Session.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 22, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept request from Tim Ochs (Co 3) to change his status from interior to exterior firefighter, effective 1/01/2024

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 23, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve request from Alex Shafer (Co 1) to return from medical leave, pending his return to work physical.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 24, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the resignation from Josh Shoemaker (Co 1), effective 11/1/23.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 25, 2024

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to accept the resignation from Dan McLean (Co 1), effective 10/1/23.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 26, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation from Joseph Gleason (Co 1), effective 1/2/2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 27, 2024

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to accept the resignation from Ashley Turner (Co 1), effective 1/02/2024.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 28, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize up to 10 (Commissioners, Attorney, Chief, Assistant Chief, Secretary/Treasurer, Clerk) to attend the 2024 Pinsky Conference April 4-7, 2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

RESOLUTION NO. 29, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to enter into agreement with EMSPlumblin, LLC to provide NYS Certified Instructor to oversee the CME program, part-time, at a rate of \$40 per hour.

Duly put to vote as follows:

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 30, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to authorize up to 8 district personnel to attend the First Responders of The Year Appreciation Dinner, hosted by Rochester Elks Lodge #24, at a cost of \$30 per person – maximum cost \$240.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the meeting adjourned at 6:45 PM.