

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on June 13, 2023 – at 5:30PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist (arrived at 5:50PM)
Commissioner Scott Pfluke
Commissioner Michael Stafford
Commissioner Jeffrey Wilson
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the Board Meeting at 5:31 PM.

A moment of silence was held in memory of Kenneth Preston.

Guest: EFPR Group CPA's- Maura Sprague, Accountant

Maura presented the Draft Audited 2022 Financial Statement and Audit Wrap Up Report. Audit testing revealed no instances of non-compliance. The financial statement states an unmodified clear opinion showing no deficiencies in internal control or material weaknesses.

RESOLUTION NO. 101, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to approve the 2022 Audited Financial Statement, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 102, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes from the May 16, 2023 Board meeting.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 103, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Wagner	Mike	Lt	Fire Officer 2	PSTF	7/10-7/14/2023	\$ -	48	40	7/10,7/13	ER	
Berry	Pat	Lt	Modern Fire Behavior	PSTF	9/19-9/21/2023	\$ -	0	8		ER	
Gerger	Edward	Lt	FLSTP	NYC	6/4-6/16/2023	\$ -	72	80	6/5,6/10,6/13	DR	
Barber	Ryan	Lt	FLSTP	NYC	6/4-6/16/2023	\$ -	72	80	6/5,6/10,6/13	DR	
Martin	Frank	Lt	FLSTP	NYC	6/4-6/16/2023	\$ -	96	80	6/4,6/7,6/12,6/15	DR	
Hendershott	Ryan	Lt	FLSTP	NYC	6/4-6/16/2023	\$ -	96	80	6/4,6/7,6/12,6/15	DR	
Audino	Mark	BC	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	
Strassner	Todd	Lt	Fire Officer 2	PSTF	7/10-7/14/2023	\$ -	24	40	7/11/2023	ER	
Dodson	Chuck	Capt	Fire Officer 4	Montour Falls	8/14-10/01/2023	\$309.00	0	64		ER	
Phillips	JJ	FF	Firefighter Survival	PSTF	6/29-6/30/2023	\$ -	24	16	6/29/2023	ER	
Phillips	JJ	FF	Conducting Emergency Escape Systems	PSTF	6/28/2023	\$ -	0	8		ER	
Younger	Robert	FF	Swiftwater Authorization	SPTC	6/22-6/25/2023	\$ -	24	40	6/24/2023	ER	
Dinsmore	Andy	Lt	Fire Officer 2	PSTF	7/10-7/14/2023	\$ -	0	40		ER	
Czajka	Craig	FF	Surface Water Rescue	Henrietta	6/24-6/25/2023	\$ -	0	16		ER	
Czajka	Craig	FF	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	
Smith	Trey	Lt	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	
Remelt	Charlie	Capt	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	
Greene	Jim	FF	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	
Beechler	Steve	FF	Battery Emergencies	MCC	6/26/2023	\$ -	0	4		ER	

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 104, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37950-38004 in the amount of \$614,648.70 and capital fund (Station 6) – check numbers 10265-10269 in the amount of \$88,322.75, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 105, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to approve the surplus of (1) HP Monitor, SN CN49140MZ, with no value.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 106, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to go into Executive Session at 6:05PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and potential litigation. All voting Aye. Returned from Executive Session and reopened the meeting at 6:28PM.

Motion to adjourn the meeting at 7:03PM by Commissioner Gilchrist, seconded by Commissioner Wilson.