

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on March 14, 2023 – at 5:30PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
 Commissioner William R. Gilchrist  
 Commissioner Scott Pfluke  
 Commissioner Michael Stafford  
 Commissioner Jeffrey Wilson  
 Sec./Treas. Barbara A. Schaeffer  
 Clerk Samantha Robinson  
 Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the Board Meeting at 5:34 PM and called for a moment of silence for fallen Buffalo Firefighter Jason Arno.

Bid Opening: Station 6 Burn Tower Stair Replacement

One bid was received from Nichols Construction including all required documents. The bid package was turned over to district counsel and committee for review.

RESOLUTION NO. 58, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the minutes from the February 13, 2023 Board meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Abstain	CARRIED

RESOLUTION NO. 59, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Hayes	Tom	Capt	Line Officer Workshop	PSTF	3/14/2023	\$ -	0	4		ER	
Hayes	Tom	Capt	Live Wire Demonstration	RG&E	3/20/2023	\$ -	0	2		ER	
Strassner	Todd	Lt	Car Seat Conference	Lake Placid	5/2-5/4/2023	\$ 558.80	0	16		ER	
Czajka	Craig	FF	Pump Ops	Monroe County	3/23-3/26/2023	\$ -	0	24		ER	
Campo	Ian	FF	Live Wire Demonstration	RG&E	3/20/2023	\$ -	0	2		ER	
Dodson	Charles	Capt	Instructor Authorization	Montour Falls	3/27-3/28/2023	\$ -	0	16		ER	
Dodson	Charles	Capt	Aerial Ops Reauthorization	PSTF	4/1-4/2/2023	\$ -	0	16		ER	
Whitehead	Matthew	FF	Fire investigation for the Line Officer	Online	5/8-5/9/2023	\$ -	0	6		ER	
Whitehead	Matthew	FF	Cargo Truck and Tank Specialist	Montour Falls	6/5-6/9/2023	\$ -		32		ER	
Whitehead	Matthew	FF	Truck Skills Beyond the Text Book	Henrietta	11/8/2023	\$ 35.00	0	3		ER	
Marshall	Chuck	BC	Truck Skills Beyond the Text Book	Henrietta	11/8/2023	\$ 35.00	0	3		ER	
Berry	Patrick	Lt	Truck Skills Beyond the Text Book	Henrietta	11/8/2023	\$ 35.00	0	3		ER	
Hammon	Chuck	Capt	Peer Fitness Training recertification	Online	3/15,3/19	\$ 98.00	0	4		ER	
Dake	Colin	FF	Improving Company Level Operations	Geneva	2/18/2023	\$ 25.00	0	8		ER	
Marshall	Josh	FF	FDIC	Indy	4/22-4/29/2023	\$ -	38	40	4/22 N,4/27	ER	
Barber	Ron	FF	Truck Skills Beyond the Text Book	Henrietta	11/8/2023	\$ 35.00	0	3		ER	
Sauer	Abby	FF	First Out Extrication College	Farmington	9/16/2023	\$ 250.00	10	8	9/16D	ER	
Smith	Trey	Lt	Live Wire Demonstration	RG&E	3/20/2023	\$ -	0	2		ER	
Moton	Lovelle	FF	Car Seat Conference	Lake Placid	5/2-5/4/2023	\$ 558.80	0	16		ER	
Younger	Robert	FF	Swift Water Authorization	SPTC	4/11-4/13/2023	\$ -	0	24		ER	
Younger	Robert	FF	Instructor Authorization	Montour Falls	3/25-3/31/2023	\$ -	34	24	3/28, 3/31D	ER	
Routly	Scott	FF	Structural Ops and Concepts	PSTF	3/8-3/9/2023	\$ -	24	16	3/8/2023	ER	
Dodson	Chuck	Capt	Structural Ops and Concepts	PSTF	3/15-3/16/2023	\$ -	0	16		ER	
Tam	Justin	Lt	Structural Ops and Concepts	PSTF	3/24,4/24	\$ -	0	16		ER	
Roberts	Tim	Capt	Structural Ops and Concepts	PSTF	3/15, 4/24	\$ -	20	16	3/15D, 4/24D	ER	
Potter	Jeff	Lt	Live Wire Demonstration	RG&E	3/20/2023	\$ -	0	2		ER	
Guhl	Jared	BC	Fire Investigation Seminar	Saratoga Springs	5/24-5/26/2023	\$ -	24	24	5/25/2023	ER	
Smith	Trey	LT	Officer Responseabilities for Hoarder fires	State Chiefs	6/15 - 6/16	\$ 947.90	0	16		ER	

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 60, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the REVISED 2022-2023 fund balance appropriations in the amount of \$2,103,376.21, as follows:

A914	Assigned Appropriated Fund Balance	\$ 200,000.00
A917	Unassigned Fund Balance	\$1,903,376.21

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 61, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the 2022 Treasurers Report.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 62, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford , resolved to accept 2022 lawn services quotes for all stations. Quotes to be reviewed at the April meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION 63, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the 2023 Investment Policy Statement from RBC Wealth Management for the Defined Benefit Length of Service Award Program.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION 64, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37733-37809 in the amount of \$1,178,093.42, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 65, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the following surplus items:

#2915- Stearns Ice Rescue suit- broken zipper (22 years old)  
Dispatch- Brother fax machine, s/n UG3274L7J509844

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 66, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to authorize the fund-raising request from Company 1 for 2 meat raffle events, 6/3/23 and 11/4/23.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 67, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the fund-raising request from Company 1 to hold their Annual Fund Drive from April 2023 to December 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 68, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the request from Ol' Henries Drill Team to hold their 2023 Annual Golf Outing event at Victor Hills Golf Club from March 1 through May 20, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 69, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize Company 2 to hold their 2023 Annual Easter Egg Hunt at Martin Road Park on 4/1/23.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 70, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to cancel the May 9<sup>th</sup> Board Meeting and reschedule it to be held on May 16, 2023 at 5:30PM.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 71, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to go into Executive Session at 5:57PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and potential litigation.

All voting Aye.

Returned from Executive Session at 6:15PM

RESOLUTION NO. 72, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the 2022 LOSAP report as presented with the recommendations and actions contained therein.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 73, 2023

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to authorize 1 commissioner to attend the MCFDOA Annual Meeting to be held at Turning Stone on April 19, 2023.

Secretary Note: The correct date of this meeting is May 19, 2023

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 74, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the Inter-Agency Agreement with the County of Genesee permitting HFD the use of the Genesee County radio system for public safety and public radio communication.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 75, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to authorize the purchase of (6) MSA Thermal Image Tracking Cameras from Churchville Fire Equipment, as sole source distributor, in the amount of \$16,950.00, as budgeted.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 76, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist resolved to authorize the purchase of (4) Surface Pro 9 Tablets from Just Solutions in the amount of \$9,111.48, as budgeted.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 77, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to accept the main scope bid from Nichols Construction Team for repairs to the existing Station 6 burn building stairs in the amount of \$56,515.00, as presented.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:07PM by Commissioner Gilchrist, seconded by Commissioner Pfluke.