Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on October 20, 2026, with public remote access- immediately following the Public Hearing.

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MEMBERS PRESENT:
Chairman Ronald Barber
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Scott Pfluke
Commissioner Rick Tracy
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Barber opened the Board meeting at 5:51 PM.

RESOLUTION NO. 178, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go out to re-bid the Oil Separator Project with the bid opening to be held on December 7, 2026 and Board review on December 8, 2026.

Duly put to vote as follows:

| | | |
|---|---|---|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Wilson | Voting Aye | |
| Commissioner Barber | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Tracy | Voting Aye | CARRIED |

RESOLUTION NO. 179, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:53 PM.
All voting Aye.

Returned from Executive Session at 6:26PM.

RESOLUTION NO. 180, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to hire one (1) lateral firefighter, per HR-list 2026-4, pending approval from Monroe County Civil Service Commission and upon successful completion of the recruit process.

Duly put to vote as follows:

| | | |
|---|---|---|
| Commissioner Tracy | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Barber | Voting Aye | |
| Commissioner Wilson | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 181, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, be it resolved,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2027 and estimates of fund balances in preparation for the annual budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District held the annual fire district budget hearing on notice to the public on October 20, 2026, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2027 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law

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Section 3-c as the proposed budget for 2027 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2027 budget in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy and result in a final annual fire district budget in the amount of $24,711,400.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

A break was taken at 6:32 PM to allow Secretary Schaeffer to file the tax cap from with OSC. Break ended at 6:36 PM.

RESOLUTION NO. 182, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, be it resolved,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2027 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 20, 2026 and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2027 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2027 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

WHEREAS, the Board of Fire Commissioners has passed a resolution to override the real property tax cap for the 2027 budget,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2027 in the amount of $24,711,400 with $23,181,400 to be raised through real property taxes, resulting in a rate per $1,000 of $2.99 assessed value with an estimated unappropriated fund balance of $3,806,597.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Tracy | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 183, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Tracy, resolved to approve the September 15, 2026 Board meeting minutes.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

RESOLUTION NO. 184, 2026

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the following training requests:

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| Last | First | Rank | Class | Location | Date | Cost | Coverage Hours Needed | Class Contact Hours | Coverage needed for: | ER/DR |
|---|---|---|---|---|---|---|---|---|---|---|
| Hammon | Chuck | Cap | Seminar | WWFD | 14-Nov | $ 60 | | 8 | | ER |
| Hammon | Chuck | Cap | Multi alarm | NFA | 2/28-3/5 | $ 325 | 48 | | 2/27,3/2 | DR |
| Kelly | Kyle | FF | Sim lab | PA | 11/9-11/13 | | 48 | 40 | 11/9,11/13 | ER |
| Kidwell | Dan | FF | Rope Ops | Kodak | 11/30-12/3 | | 10 | 40 | 12/1 D | ER |
| Sackett | Josh | FF | FF1 Training series | Genco | 10/17-10/23 | | 20 | 60 | 10/18,10/21D | ER |
| Devitto | Sydeney | FF | FF2 | Livco | 10/27-11/3 | | | | | ER |
| Scott | Douglas | FF | FF2 | Livco | 10/27-11/3 | | | | | ER |
| Trewer | Chris | LT | Multi-Alarm | NFA | 2/27-3/5 | $ 324 | 48 | | 2/27 & 3/2 | DR |
| Marshall | Chuck | BC | Dangerous Spaces | TC | 21-Oct | $ 35 | | | | ER |
| Wilson | Kyle | LT | Bus rescue | PSTF | 11/3-11/5 | | | 16 | | ER |
| Krywy | Brian | Cap | Multi-Alarm | NFA | 2/27-3/5 | $ 324 | 48 | | 3/1 & 3/4 | DR |
| Parrino | Pete | FF | FF2 mods | Livco | 10/27-11/12 | | | | | ER |
| Deignan | Austin | FF | Bus rescue | PSTF | 11/3-11/5 | | | | | ER |
| Deignan | Austin | FF | FO1 | PSTF | 11/10-11/20 | $ 100 | 20 | 80 | 11/10D 11/18D | ER |
| Bushen | Georgia | FF | FO1 | PSTF | 11/10-11/20 | $ 100 | 20 | 80 | 11/10D,11/18D | ER |
| Sauer | Mitchell | FF | Rope ops | Kodak | 11/30-12/3 | | 10 | 40 | 12/3D | ER |
| OK 6C20 | | | | | | $ 1,268 | | | | |

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 185, 2026

On motion of Commissioner Tracy, seconded by Commissioner Wilson, resolved to approve the following budget transfers:

| 2026 Budget Transfers | | | | 10/20/2026 | | |
|---|---|---|---|---|---|---|
| To: | | Transfer In | | From: | | Transfer Out |
| Account # | Account Name | | | Account # | Account Name | |
| 3410203 | Computer equip | $ 400.00 | | | | |
| 3410412 | Bldg Suppl/Repair - Sta 4 | $ 6,700.00 | | | | |
| 3410436 | Maint/Suppl- SCBA | $ 2,600.00 | | | | |
| 3410460 | Fire Prev & Safety | $ 2,800.00 | | | | |
| | | | | 3410205 | Fire Equipment | $ (7,100.00) |
| | | | | 3410434 | Facilities-suppl, equip | $ (2,600.00) |
| | | | | 3410453 | Public Relations | $ (2,800.00) |
| | | $12,500.00 | | | | $(12,500.00) |

Duly put to vote as follows:
Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Tracy Voting Aye CARRIED

RESOLUTION NO. 186, 2026

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the payment of bills by purchase order or by voucher from Canandaigua National Bank check numbers 40654-40727 and ACH/Wire payments from the General Fund in the amount of $534,365.83, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:
Commissioner Tracy Voting Aye
Commissioner Gilchrist Voting Aye

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| | | | |
|---|---|---|---|
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 187, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, resolved to approve the following surplus:
#HFD-W10-LT01 Windows 10 laptop
#W10-DT08 Windows 10 desktop computer

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

RESOLUTION NO. 188, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, hereby resolved to accept volunteer application from Brandon Lenhard (Co 1) pending successful completion of the recruit process.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Tracy | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 189, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Tracy, resolved to accept the resignation from Saifudden Ahmed (Co 1), effective 9/17/26.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

RESOLUTION NO. 190, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to receive on-call loader service quotes for the 2026-27 snow plowing season and review at the next meeting.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Tracy | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 191, 2026

On motion of Commissioner Tracy, seconded by Commissioner Gilchrist, hereby resolved to hold the annual election of the Henrietta Fire District Board of Fire Commissioners on December 8, 2026 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing TWO (2) Fire District Commissioners.

The term of office for appointee Commissioner Rick Tracy, expires December 31, 2026 with FOUR (4) remaining years. Term of office will commence January 1, 2027 and continue through December 31, 2030. The term of office for Scott Pfluke expires December 31, 2026. This is a FIVE (5) year term of office commencing January 1, 2027 and continuing through December 31, 2031.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairperson
- Megan Cholach

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- Annemarie Strzyzynski

The following is appointed alternate inspector and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Barb Sharp

Election inspectors are to be paid the sum of $100 each for their service.

Candidates for the election shall file a petition (which specifies four- or five-year term), subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 18, 2026. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 16, 2026.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 4, 2026 and the latest date for publication is November 11, 2026.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

RESOLUTION NO. 192, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the MCC Mitigation Agreement, effective 10/7/2026.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Tracy | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 193, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the purchase of Station 5 furniture from Raymour & Flanigan in the amount of $6,024.79.

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

RESOLUTION NO. 194, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of 4 fans from Big Ass Fans in the amount of $9,008 (no installation).

Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Tracy | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 195, 2026

On motion of Commissioner Wilson, seconded by Commissioner Tracy, resolved to authorize the purchase of 1 Black-Line Meter, off state bid, from Safeware Inc. in the amount of $7,731.95.

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Duly put to vote as follows:

| | | | |
|---|---|---|---|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Tracy | Voting | Aye | CARRIED |

On motion of Commissioner Gilchrist, seconded by Commissioner Tracy, the meeting adjourned at 7:05PM.

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