

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on July 14, 2026, with public remote access.

MEMBERS PRESENT:
Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:30 PM.

A moment of silence was observed in honor of Lt. John Joseph with the Rochester Fire Department.

RESOLUTION NO. 128, 2026
On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the June 9, 2026 Board meeting minutes.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 129, 2026
On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the July 6, 2026 Special meeting minutes.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 130, 2026
On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to authorize release of payment to RAPTOR in the amount of \$102,888.37 for the rescue boat upon successful inspection and final committee approval.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 131, 2026
On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR
Tornstrom	Alyssa	FF	Rope Tech	PSTF	8/3-8/24	0	30	32	8/3D,8/11D,8/19D	ER
Chapman	Jen	FF	Rope tech	PSTF	8/10-8/26	0	30		8/10D,8/18D,8/26D	ER

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye

Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 132, 2026

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from Canandaigua National Bank check numbers 40437-40519 and ACH/Wire payments from the General Fund in the amount of \$617,130.39, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 133, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize Ronald Barber to return to exterior firefighter from medical leave, effective 6/18/26.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Abstain	CARRIED

RESOLUTION NO. 134, 2026

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following surplus:

1. HFD-W7-LT04: Windows 7 Laptop
2. HFD-W10-LT07: Windows 10 Laptop
3. HFD-W10-LT09: Windows 10 Laptop
4. Boots, Bunker, Leather – over 10 years old
#’s - 5037,5812,5915,5922,5937,5953,5954,5967,5980,5995
5. Bunker Pants -over 10 years
#’s - 50503,50741,50745,50749,50753,50757,50781,50785,50797,50799,50809,50811, 50755,50787,50793,50807,50739,50801
6. Helmet, Explorer, Orange - over ten years
#’s - 50451,50453,50454,50457,50452
7. Helmet, Black - over ten years #50618
8. Turnout Coat – over 10 years
#’s - 50529,50544,50730,50756,50784,50786,50794,50798,50788,50804,50806,50740
9. Bunker Pants - Over 10 years #50500
10. Turnout Coat- over 10 years #50528
11. Personal Bailout kits w/ hardware -over 10 years:
#’s - Z4456, Z4458, Z4464, Z4468, Z4473, Z4475, Z4476, Z4478, Z4480, Z4482, Z4486, Z4489, Z4492, Z4496, Z4497, Z4498, Z4499, Z4500, Z4503, Z4504, Z4505, Z4508, Z4509, Z4510, Z4511, Z4513, Z4516, Z4518, Z4519, Z4523, Z4528, Z4530, Z4532, Z4533, Z4535, Z4536, Z4540, Z4541, Z4542, Z4543, Z4544, Z4547, Z4548
12. Old trash pump from 658 - #4717

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 135, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize obtaining fuel cards from WEX Bank through OGS contract #PS70422.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 136, 2026

On morion of Commissioner Wilson, seconded by Commissioner Gilchrist, hereby resolved

WHEREAS, the New York State Deferred Compensation Board (the "*Board*"), pursuant to Section 5 of the New York State Finance Law ("*Section 5*") and the Regulations of the New York State Deferred Compensation Board (the "*Regulations*"), has promulgated the Plan Document of the Deferred Compensation Plan for Employees of Henrietta Fire District (the "*Model Plan*") and offers the Model Plan for adoption by local employers;

WHEREAS, Henrietta Fire District, pursuant to Section 5 and the Regulations, has adopted and currently administers the Model Plan known as the Deferred Compensation Plan for Employees of Henrietta Fire District;

WHEREAS, effective July 14, 2026, the Board amended the Model Plan to adopt provisions

- Including optional Model Plan provisions in Schedule A such as the permittance of Roth Contributions, In-Plan Rollovers to a Roth Account, and Model Plan loans.

- Including optional Model Plan provisions in Schedule B related to the Setting Community Up for Retirement Enhancement (SECURE) Act of 2019, the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020, and the Setting Community Up for Retirement Enhancement 2.0 (SECURE 2.0) Act of 2022.

WHEREAS, the Board has offered for adoption the amended and restated Model Plan to each Model Plan sponsored by a local employer in accordance with the Regulations; and

WHEREAS, upon due deliberation, Henrietta Fire District has concluded that it is prudent and appropriate to amend the Deferred Compensation Plan for Employees of Henrietta Fire District by adopting the amended Model Plan.

NOW, THEREFORE, BE IT RESOLVED, that Henrietta Fire District hereby amends the Deferred Compensation Plan for Employees of Henrietta Fire District by adopting the amended Model Plan effective July 14, 2026, including the optional provisions in Schedules A and B, in the form attached hereto as Exhibits A and B.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 137, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept and award the Bid for the Station 4 Fuel Tank Replacement Project to S&W Services Inc., as low bidder, at a cost of \$54,533.51. Two additional bids were received, as follows: Lift Safe, Fuel Safe Inc. \$85,745 and Technology International \$99,000.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 138, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:40PM. All voting AYE.

Returned from Executive Session at 6:18PM.

RESOLUTION NO. 139, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the purchase of 12 executive chairs for the workshop room and chiefs' offices from Teds Economy Office Furniture at a cost of \$9,313.56.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 140, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to accept the proposal from ME Engineering to perform an engineering study for the replacement of the station 4 oil separator at a cost of \$13,500.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 141, 2026

On motion of Commissioner Barber, seconded by Commissioner Wilson, hereby resolved

WHEREAS, the Henrietta Fire District has established a Building and Improvement Capital Reserve Fund for capital improvements pursuant to Section 6-g of the General Municipal Law of the State of New York; and

WHEREAS, the Board of Fire Commissioners hereby finds that replacing the Oil Separator at Station No. 4 (the “Capital Improvement”) is a necessary capital expenditure; and

WHEREAS, the foregoing Capital Improvement is included in the purposes for which the Capital Reserve Fund was established by the Henrietta Fire District;

NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:

1. That the Henrietta Board of Fire Commissioners now appropriates from the Building and Improvement Capital Reserve Fund, a sum not to exceed one hundred twenty thousand and no/100 dollars (\$120,000.00) to replace the oil separator at Station No. 4.
2. That this Resolution, shall, before becoming effective, be subject to a permissive referendum. That within ten (10) days after its adoption, the District Secretary, and in the same manner as is provided for notice of annual election, shall publish notice of the passage of this Resolution in the official newspaper of the Henrietta Fire District. Such notice shall specify the date of the adoption of the resolution, an abstract of the resolution, and shall specify that the resolution was adopted subject to a permissive referendum.
3. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 142, 2026

On motion of Commissioner Barber, seconded by Commissioner Wilson, hereby resolved

WHEREAS, the Henrietta Fire District has established a Building and Improvement Capital Reserve Fund for capital improvements pursuant to Section 6-g of the General Municipal Law of the State of New York; and

WHEREAS, the Board of Fire Commissioners hereby finds that a remodeling project including removal of a wall, and installing a new floor, air-line and electrical work at Station No. 4 (the “Capital Improvement”) is a necessary capital expenditure; and

WHEREAS, the foregoing Capital Improvement is included in the purposes for which the Capital Reserve Fund was established by the Henrietta Fire District;

NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:

1. That the Henrietta Board of Fire Commissioners now appropriates from the Building and Improvement Capital Reserve Fund, a sum not to exceed thirty twenty thousand and no/100 dollars (\$30,000.00) for the Station 4 remodel project.
2. That this Resolution, shall, before becoming effective, be subject to a permissive referendum. That within ten (10) days after its adoption, the District Secretary, and in the same manner as is provided for notice of annual election, shall publish notice of the passage of this Resolution in the official newspaper of the Henrietta Fire District. Such notice shall specify the date of the adoption of the resolution, an abstract of the resolution, and shall specify that the resolution was adopted subject to a permissive referendum.
3. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 143, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, hereby resolved to authorize the purchase turnout gear at a cost of up to \$140,000 for the new hires.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 144, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following eight (8) policies:

- #502- Patient Refusal of Treatment/Transport
- #501- Medical Supplies and Restocking
- #504- EMS Equipment checks
- #500- Pre-Hospital Care Reports
- #503- Advanced Health Care Directives
- #506- Providing Advanced Life Support (ALS) Level Care
- #507- EMS Responses of the Henrietta Fire District
- #508- Blood Glucose Testing

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

Chairman Joe Martin tendered his resignation from the Board, effective 6:38PM, as he is moving to Florida. The Board will seek interested parties to fill the vacant seat and request letters of interest.

RESOLUTION NO. 145, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to nominate Ron Barber as Chairman.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 146, 2026

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to dedicate a page in the minutes book to Joe Martin for his many years of service to the Henrietta Fire District.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the meeting adjourned at 6:40 PM.