

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on April 11, 2023 – at 5:30PM

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MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
Commissioner William R. Gilchrist  
Commissioner Scott Pfluke  
Commissioner Michael Stafford  
Commissioner Jeffrey Wilson  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the Board Meeting at 5:33 PM.

RESOLUTION NO. 78, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to amend Resolution 73, 2023 to correctly state the date of the MCFDOA Annual Meeting as May 19, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 79, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the minutes from the March 14, 2023 Board meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Abstain	CARRIED

RESOLUTION NO. 80, 2023

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Alaimo	Steve	Disp	Incident Communication Manager	SPTC	6/5-6/8/2023	\$ 202.85	24	24	6/7/2023	ER	
Barber	Ryan	Lt	Fire Instructor 2	PSTF	5/22-5/26/2023	0	24	40	5/25/2023	ER	
Barrese	Tom	FF	Emergency Boat Operations	PSTF	4/28-4/30/2023	\$ -	10	24	4/30/2023D	ER	
Barrese	Tom	FF	Swiftwater/Flood Rescue	SPTC	6/22-6/25/2023	\$ 450.00	48	24	6/22,6/25	ER	
Blair	Dan	FF	Emergency Boat Operations	PSTF	4/28-4/30/2023	\$ -	24	24	4/28/2023	ER	
Blair	Dan	FF	Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/11/2023	ER	
Czajka	Craig	FF	Firefighter 2	PSTF	4/11-5/18/2023	\$ -	0	30		ER	
Dinsmore	Michael	AC	Monroe County Fire Marshal Seminar	Webster	5/16-5/18/2023	\$ 250.00	0	24		ER	
Dinsmore	Andy	LT	Monroe County Fire Marshal Seminar	Webster	5/16-5/18/2023	\$ 250.00	0	24		ER	
Dodson	Chuck	Capt	International Hazmat Conference	Baltimore	6/6-6/11/2023	\$ -	0	40		ER	
Dodson	Chuck	Capt	Fire Investigation Conference	Saratoga Springs	5/24-5/26/2023	\$ -	0	24		ER	
Gerger	Ted	LT	Monroe County Fire Marshal Seminar	Webster	5/16-5/18/2023	\$ -	24	24	5/17/2023	ER	
Hammon	Chuck	Capt	IAFF PEER Fitness Reimbursement	OnLine		\$ 98.00	0	0		ER	
Hayes	Tom	Capt	NFA Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/11/2023	ER	
Hendershott	Ryan	Lt.	Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/11/2023	ER	
Holley	Mark	FF	International Hazmat Conference	Baltimore	6/6-6/11/2023	\$ -	24	40	6/7/2023	ER	
Kidwell	Dan	FF	Surface Water Rescue	SPTC	4/6-4/7/2023	\$ 100.00	0	16		ER	
Kidwell	Dan	FF	Swiftwater/Flood Rescue	SPTC	6/22-6/25/2023	\$ 450.00	48	24	6/22,6/25	ER	
Kidwell	Dan	FF	Emergency Boat Operations	PSTF	4/28-4/30/2023	\$ -	10	24	4/30/2023D	ER	
Kinney	Sean	FF	Advanced Peer Support	Cheektowaga	4/21-4/22/2023	\$ 150.00	24	16	4/21/2023	ER	
Kinney	Sean	FF	Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	38	40	5/7N,5/10	ER	
Krywy	Brian	Capt	Communications Class	Henrietta	3/29/2023	\$ -	0	2		DR	2
Krywy	Brian	Capt	Monroe County Fire Marshal Seminar	Webster	5/16-5/23/2023	\$250.00	24	24	5/17/2023	ER	
Lewis	Tim	Lt.	RTF training for PGA	PSTF	4/19/2023	\$ -	0	4		DR	4
Lowry	Nick	FF	Fire Instructor 1	PSTF	5/1-5/5/2023	\$ -	24	40	5/3/2023	ER	
Parrini	Dan	Lt	NFA Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	48	40	5/9,5/12	ER	
Pfluke	Scott	FF	Basic Passenger Rescue	PSTF	5/3-5/10/2023		0	15		ER	
Remelt	Charlie	Capt	Firefighter 2	PSTF	4/11-5/15/2023	\$ -	0	30		ER	
Shafer	Alex	FF	Engine Company Operations	Henrietta	4/11-5/11/2023	\$ -	0	24		ER	
Tam	Justin	Lt	NFA Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/10/2023	ER	
Wagner	Steve	Lt	NFA Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/11/2023	ER	
Wagner	Mike	Lt	NFA Leadership in Supervision	PSTF	5/8-5/13/2023	\$ -	24	40	5/10/2023	ER	
Wagner	Mike	Lt	Fire Instructor 2	PSTF	5/22-5/26/2023	\$ -	34	40	5/23,5/26D	ER	
Weatherall	Dwane	FF	Fire Investigation Conference	Saratoga Springs	5/24-5/26/2023	\$ -	24	24	5/25/2023	ER	
Whitehead	Matthew	FF	Engine Company Operations	Henrietta	4/11-5/11/2023	\$ -	0	24		ER	

Duly put to vote as follows:

Commissioner Stafford      Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Pfluke        Voting Aye      CARRIED

**RESOLUTION NO. 81, 2023**

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37810-37868 in the amount of \$915,591.88, and from the capital Sta. 6 fund - check numbers 10263-10264 in the amount of \$16,830.94, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke        Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Stafford      Voting Aye      CARRIED

**RESOLUTION NO. 82, 2023**

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to accept the resignation from company 3 member Kathryn Hayden.

Duly put to vote as follows:

Commissioner Stafford      Voting Aye  
Commissioner Wilson        Voting Aye

Commissioner Martin            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Pfluke           Voting Aye     CARRIED

RESOLUTION NO. 83, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to authorize the education reimbursement request from David Pollock to complete his bachelor's degree from Columbia Southern University in Fire Administration, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Wilson           Voting Aye  
Commissioner Stafford         Voting Aye     CARRIED

RESOLUTION NO. 84, 2023

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to accept the engagement letter from EFPR Group for the 2022 Audit and financial reporting services.

Duly put to vote as follows:

Commissioner Stafford         Voting Aye  
Commissioner Wilson           Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Pfluke           Voting Aye     CARRIED

RESOLUTION NO. 85, 2023

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session at 5:43PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and potential litigation. All voting Aye.

Returned from Executive Session at 6:27PM

RESOLUTION NO. 86, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize temporary lawn services, on an as needed basis- from Pro-Scape Lawn at the 2022 service rate until service quotes can be reviewed at the May meeting.

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Wilson           Voting Aye  
Commissioner Stafford         Voting Aye     CARRIED

RESOLUTION NO. 87, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Wilson,  
RESOLVED, to purchase one Pierce Enforcer Chassis, Pierce Custom Pumper per the proposal from Churchville Fire Equipment Inc., dated April 10, 2023, for the total price of \$804,285.00, which includes a \$2000 HGAC order processing charge through the HGACBuy and the HGAC cooperative purchasing program, with contractor Churchville Fire Equipment, Inc. This procurement process meets the requirements of General Municipal Law 103(16) as an exception to the competitive bidding requirements, and

BE IT FURTHER RESOLVED, that the authorization for this purchase is subject to and contingent upon the securing of authorization for the spending of the necessary funds for this purchase from the Truck/Equipment Capital Reserve Fund, and

BE IT FURTHER RESOLVED, that Commissioner Martin is hereby authorized to sign the Purchase Agreement as well as the Memorandum of Understanding for said purchase, which Purchase Agreement shall be null and void in the event that funding for this purchase from the capital reserve fund is not authorized.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 88, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has authorized the purchase of one Pierce Enforcer Chassis, Pierce Custom Pumper, and

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously established a Truck/Equipment Capital Reserve Fund to finance the cost of equipment acquisition and replacement,

NOW, THEREFORE, BE IT RESOLVED that pursuant to General Municipal Law 6-g, the Henrietta Fire District is authorized to spend the sum of \$804,285.00 from the Truck/Equipment Capital Reserve Fund toward the purchase of said equipment.

No expenditure shall be made except upon authorization of this Board.

BE IT FURTHER RESOLVED that this Resolution is subject to a permissive referendum as provided by the General Municipal Law, and in the absence of a referendum as provided therein, this resolution shall become effective thirty (30) days after its adoption.

Legal notice to be published on or before April 25, 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:04PM by Commissioner Gilchrist, seconded by Commissioner Stafford.