

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on December 12, 2023 – at 5:30 PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
 Commissioner William R. Gilchrist  
 Commissioner Scott Pfluke  
 Commissioner Michael Stafford  
 Commissioner Jeffery Wilson  
 Sec./Treas. Barbara A. Schaeffer  
 Clerk Samantha Robinson  
 Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the meeting at 5:33 PM.

Chief Cholach administered the Oath of Office to probationary firefighters James Whelan, Ryan Hirschman, Joshua Sackett, Alyssa Tornstrom and Danielle Cammilleri.

RESOLUTION NO. 191, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to approve the minutes from the November 14, 2023 Board meeting.

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
 Commissioner Wilson            Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Gilchrist           Voting Aye  
 Commissioner Pfluke            Voting Aye            CARRIED

RESOLUTION NO. 192, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)
Gerger	Ted	Lt.	Fire Instructor 2	Montour Falls	1/28-2/2/2024	\$ 325.00	38	40	1/28N, 1/31	ER
Wilson	Kyle	Lt.	Live Fire Instructor	Montour Falls	4/20/2024	\$ 100.00	24	16	4/21/2024	ER
Wilson	Kyle	Lt.	Engine Co Ops-	Montour Falls	3/10/2024	\$ 25.00		8		ER
Wilson	Kyle	Lt	Hazmat Incident Command	Batavia	1/22-1/23/2024	\$ -	0	16		ER
Wilson	Kyle	Lt.	Thermal Imaging Class	PSTF	4/9-4/11/2024	\$ -	0	12		ER
Wilson	Kyle	Lt.	COLT Class	Henrietta	2/16-2/17/2024	\$ 200.00	10	12	2/17D	ER
Dodson	Chuck	Capt	Thermal Imaging Class	PSTF	4/9-4/11/2024	\$ -	0	12		ER
Krywyy	Brian	Capt	Thermal Imaging Class	PSTF	4/9-4/11/2024	\$ -	10	12	4/9D	ER
Thalmyr	Cara	FF	Hazmat Module 1	Montour Falls	1/29-2/2/2024	\$ 225.00	24	24	1/31/2024	ER
Scott	Douglas	FF	EMT Class	PSTF	5/24-8/2024	Free if pass class and state reimburses - otherwise \$800				ER
McKenzie	Alvin	Mech	Fire Apparatus Maintenance Training	Appleton, WI	1/15-1/19/2023	\$ 4,810.00		32		ER
Hammon	Chuck	Capt	COLT Class	Henrietta	2/16-2/17/2024	\$ 200.00		12		ER
Alaimo	Steve	Disp	Incident Tactical Dispatcher	Oriskany	2/19-2/23/2024	\$ 160.00	24	32	2/23/2024	ER

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
 Commissioner Gilchrist           Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Wilson            Voting Aye  
 Commissioner Stafford           Voting Aye            CARRIED

RESOLUTION NO. 193, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the following budget transfers:

		Transfer In			Transfer Out
Account #	Account Name		Account #	Account Name	
3410114	PR - Asst Chief	21,300	9060806	Retiree Health/Den	\$ 42,000
3410401	Auto Repairs	10,000			
3410405	Fire App Repairs	5,600			
3410419	Computer Maint/Internet	1,300			
3410432	Gas & Oil	500			
3410444	Office- Copier/Printing	500			
3410448	PR Expense Fee	1,000			
3410455	Telephone- Basic	1,000			
3410472	Water - Sta 4	200			
3410474	Water - Sta 6	600			
		\$ 42,000			\$ 42,000

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
Commissioner Wilson            Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Pfluke            Voting Aye        CARRIED

**RESOLUTION NO. 194, 2023**

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the surplus of (1) I-pad, 32 GB, Ser: DMPNX1RBF4YF, Mod: MF532LL/A.

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Wilson            Voting Aye  
Commissioner Stafford        Voting Aye        CARRIED

**RESOLUTION NO. 195, 2023**

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38330-38406 and ACH/WIRE in the amount of \$889,240.51, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford        Voting Aye  
Commissioner Wilson            Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Pfluke            Voting Aye        CARRIED

**RESOLUTION NO. 196, 2023**

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to accept Company 1 volunteer applicant Ali Almahmood, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Wilson            Voting Aye  
Commissioner Stafford        Voting Aye        CARRIED

**RESOLUTION NO. 197, 2023**

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept Company 1 volunteer applicant Peyton Gagner, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 198, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept Company 1 volunteer applicant Bridget Bartholomay, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 199, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to accept Company 1 volunteer applicant Ethan Sinclair, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 200, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to accept Company 1 volunteer applicant Joshua Hunt, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 201, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to accept Company 1 volunteer applicant Matthew Cholach, upon successful completion of the application process.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 202, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to TABLE to the January meeting, the request from Sean Nesci (Co. 2) for a personal leave.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	

Commissioner Pfluke                      Voting Aye        CARRIED

RESOLUTION NO. 203, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to TABLE to the January meeting, the request from Joshua Pfluke (Co. 1) for a personal leave.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Abstain	CARRIED

RESOLUTION NO. 204, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following 2024 volunteer line officers, per Chief Cholach's recommendation:

Battalion Chief:	Dean "Chuck" Marshall
Captain:	Charles Remelt
Co. 1 Lieutenant:	Kevin Carpenter
Co. 2 Lieutenant:	Trey Smith
Co. 3 Lieutenant:	Partick Berry

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 205, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to go into Executive Session at 6:20PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Returned from Executive Session and reopened the meeting at 6:50PM.

Motion to adjourn the meeting at 7:10 PM by Commissioner Gilchrist, seconded by Commissioner Wilson.