

Pursuant to call, the regular Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on June 12, 2018 at 5:30 P.M.

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MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner, William Heist  
Commissioner, Philip H. Mancini  
Commissioner, Terry Ovenshire  
Sec./Treas. Barbara A. Schaeffer  
PT Treas. Samantha Robinson  
Counsel, Louise R. Beale

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MEMBERS ABSENT:

Ms. Maura Sprague of EFPR Group, LLP presented the 2017 Audit Wrap Up report and the 2017 Draft Annual Financial Statement, stating a clean, unmodified audit with no deficiencies or weaknesses in audit process.

Chief Strzyzynski congratulated Clarence Spohr who was named the NYS 2017 Fire Police Officer of the Year.

RESOLUTION NO. 99, 2018

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the May 15, 2018 meeting minutes.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 100, 2018

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 33928-33990 in the amount of \$254,388.01, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 101, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to accept the 2017 Annual Financial Statement, as presented.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Abstain	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	

Commissioner Gilchrist            Voting Aye  
Commissioner Mancini            Voting Aye    CARRIED

RESOLUTION NO. 102, 2018

Commissioner Gilchrist presented the following resolution and duly moved that it be adopted and was seconded by Commissioner Ovenshire:

BOND RESOLUTION DATED June 12, 2018 OF THE BOARD OF FIRE COMMISSIONERS OF THE HENRIETTA FIRE DISTRICT, NEW YORK, AUTHORIZING GENERAL OBLIGATION SERIAL BONDS TO FINANCE THE ACQUISITION OF A FIRE TRUCK, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

BE IT RESOLVED by the Board of Fire Commissioners of the Henrietta Fire District, New York (hereinafter referred to as the "Fire District"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1.        The acquisition of an aerial fire truck, which may include equipment and apparatus required in connection therewith (hereinafter referred to as "purpose"), is hereby authorized and serial bonds in an aggregate principal amount up to \$1,385,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Fire District are hereby authorized to finance the cost of such purpose, and such amount is hereby appropriated therefor.

Section 2.        The maximum aggregate cost to the Fire District is estimated to be up to \$1,385,000 for said purpose. The plan to finance the cost of said purpose is to provide all of such maximum cost by issuance of bonds or bond anticipation notes as herein authorized.

Section 3.        It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 27 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is twenty (20) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years to be measured from the date of the bonds or the date of the first bond anticipation note issued in anticipation of the sale of such bonds, whichever date is earlier, (c) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds, (d) the notes authorized by this resolution shall mature within one (1) year from the date of their issuance, or as otherwise permitted by law, (e) said notes are not issued in anticipation of bonds for an assessable improvement, and (f) prior to the issue of the bonds or notes herein authorized, there will be provided the appropriate amount of current funds required by Section 107.00 of the Local Finance Law, if any.

Section 4.        The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Fire District and all the taxable real property in the Fire District is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5.        It is hereby determined and declared that the Fire District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6.        The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject

to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Fire District Treasurer, the Fire District's chief fiscal officer. The Fire District Treasurer and the Secretary or Assistant Secretary are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution, and are hereby authorized to affix to such bonds and notes the corporate seal of the Fire District and to attest to the same.

Section 7. The faith and credit of the Henrietta Fire District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said Fire District a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 8. This resolution shall be published in full by the Secretary of the Henrietta Fire District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Fire District, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if such obligations are authorized for an object or purpose for which said Fire District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 9. This resolution, before becoming effective, shall be approved at a special referendum of the qualified voters of said Fire District to be held July 31, 2018.

The motion having been duly seconded, it was adopted and the following votes were cast:

AYES

NAYS

Commissioner Martin  
Commissioner Gilchrist  
Commissioner Mancini  
Commissioner Ovenshire  
Commissioner Heist

NOTICE PURSUANT TO LOCAL FINANCE LAW SECTION 81.00

The bond resolution published herewith was adopted on June 12, 2018 and the validity of the obligations authorized by such bond resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Henrietta Fire District is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution. The bond resolution was subject to a referendum pursuant to Section 38.00 of the Local Finance Law. Such resolution has been approved at a referendum of the qualified electors of such Fire District on July 31, 2018.

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Barbara Schaeffer, Secretary  
Henrietta Fire District, New York

RESOLUTION NO. 103, 2018

Commissioner Gilchrist presented the following resolution and moved that it be adopted and it was seconded by Commissioner Ovenshire:

RESOLUTION DATED JUNE 12, 2018.

A RESOLUTION PROVIDING FOR THE HOLDING OF A FIRE DISTRICT REFERENDUM OF THE HENRIETTA FIRE DISTRICT, NEW YORK, FOR THE APPROVAL OF A PROPOSITION ON A CERTAIN BOND RESOLUTION, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District, Monroe County, New York, has heretofore at this meeting duly adopted a bond resolution authorizing the acquisition of an aerial fire truck, at a maximum estimated aggregate cost of \$1,385,000, which may include equipment and apparatus required in connection therewith, and further authorizing the issuance of up to \$1,385,000 of general obligation bonds (and notes in anticipation thereof) to pay the cost thereof; and

WHEREAS, pursuant to Section 175 of the Town Law, the Secretary has prepared and transmitted to this Board of Fire Commissioners a form of proposition for the approval of such bond resolution containing an abstract of such bond resolution concisely stating the purpose and effect thereof; and

WHEREAS, it is now desired to provide for the holding of a referendum for the submission of such proposition and to provide for the notice of such referendum and other matters in connection therewith; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Fire Commissioners of the Henrietta Fire District, New York, as follows:

Section 1. A referendum of the qualified electors of the Henrietta Fire District, New York, shall be held on Tuesday, July 31, 2018 for the purpose of submitting a proposition for the approval of the bond resolution described in the preamble hereof. The place of holding such referendum shall be at Henrietta Fire Station No. 4, 850 Bailey Road, in West Henrietta, New York, 14586, and the polls for such referendum shall be kept open for the purpose of voting on such proposition between the hours of 4:00 P.M. and 9:00 P.M., Prevailing Time. The proposition to be submitted at said referendum shall be in substantially the form hereinafter set forth in the form of notice of such referendum.

Section 2. The Secretary of the Fire District is hereby authorized and directed to give notice of said referendum by publication of a notice once in a newspaper having a general circulation in the Fire District, said publication to be made at least twenty-seven (27) days prior to the date of said referendum but not more than thirty-four (34) days prior to such referendum. Such notice shall be in substantially the following form, to-wit:

Notice for Publication

LEGAL NOTICE FOR  
FIRE DISTRICT  
SPECIAL REFERENDUM

PLEASE TAKE NOTICE, that a special Fire District Referendum in and for the Henrietta Fire District will take place on Tuesday, July 31, 2018, between the hours of 4:00 P.M. to 9:00 P.M. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York, for the purpose of submitting the following described proposition for the approval of the qualified electors of said Fire District:

PROPOSITION

Shall the bond resolution adopted by the Board of Fire Commissioners of the Henrietta Fire District dated June 12, 2018, authorizing the issuance of up to \$1,385,000 of general obligation bonds of the Fire District and the issuance of notes in anticipation thereof, to pay for the costs of the acquisition and equipping of an aerial fire truck at a maximum estimated cost of \$1,385,000; the expenditure of such sums for such purpose, and pledging the faith and credit of said Fire District to the payment of said bonds and notes and the interest thereon, be approved?

A copy of the bond resolution referred to in the aforesaid proposition is on file in the office of the Secretary of said Fire District, where the same may be examined by any interested persons during regular business hours.

Dated: June 12, 2018  
West Henrietta, New York

BY ORDER OF THE BOARD OF FIRE COMMISSIONERS OF THE  
HENRIETTA FIRE DISTRICT, NEW YORK

By: \_\_\_\_\_  
Secretary  
Henrietta Fire District, New York

Section 3. This resolution shall take effect immediately.

Adopted by the following roll call:

AYES

Commissioner Martin  
Commissioner Gilchrist  
Commissioner Mancini  
Commissioner Ovenshire  
Commissioner Heist

NAYS

RESOLUTION NO. 104, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to appoint the following as election inspectors for the special referendum to be held on July 31, 2018, between the hours of 4:00 p.m. and 9:00 p.m.:

Barbara Sharp, Chairman  
Gwendolyn Hayes  
Sara Remelt

Megan Cholach and Carol Greene are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to perform her duties:

Election inspectors are to be paid the sum of \$50 each for their service.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of July 8, 2018.

Duly put to vote as follows:

Commissioner Mancini      Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Martin      Voting Aye  
Commissioner Heist      Voting Aye  
Commissioner Ovenshire      Voting Aye      CARRIED

RESOLUTION 105, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve request from Ol' Henries Drill Team to attend the 2018 Joe Hunter Drill, at a cost of \$1,000.

Duly put to vote as follows:

Commissioner Mancini      Voting Aye

Commissioner Gilchrist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Heist      Voting Aye  
 Commissioner Ovenshire      Voting Aye      CARRIED

**RESOLUTION 106, 2018**

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve 3 members to attend the Henrietta Chamber of Commerce Lunch and Learn on June 21, 2018 at a cost of \$15 per person.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
 Commissioner Heist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Mancini      Voting Aye      CARRIED

**RESOLUTION 107, 2018**

On motion of Commissioner Mancini, seconded by Commissioner Ovenshire, resolved to approve 2 members to attend the June 21, 2018 MCFDOA Dinner Meeting at the Mumford Fire District.

Duly put to vote as follows:

Commissioner Mancini      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Heist      Voting Aye  
 Commissioner Ovenshire      Voting Aye      CARRIED

**RESOLUTION 108, 2018**

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the June training requests as follows:

Employee	Rank	Class	Location	Date	Cost	Other
Jennifer Chapman	Firefighter	Car Seat Technician	Gates Ambulance	6/11, 12,13,18,19,21,25,26	\$ 85.00	
Daniel Blair	Firefighter	Car Seat Technician	Gates Ambulance	6/11, 12,13,18,19,21,25,26	\$ 85.00	
Mike Wagner	Firefighter	Car Seat Technician	Gates Ambulance	6/11, 12,13,18,19,21,25,26	\$ 85.00	
Daniel Parrini	Firefighter	Car Seat Technician	Gates Ambulance	6/11, 12,13,18,19,21,25,26	\$ 85.00	
Lovelle Moton	Firefighter	Pump Operator	PSTF	7/9, 11,16,18,23,24,30	\$ -	
Trey Smith	Firefighter	Emergency Vehicle Operator	PSTF	6/11,13,18,20,23	\$ -	
Joshua Slack	Firefighter	EMT	CHS Ambulance	5/29 - 8-16	\$ 700.00	Reimbursed on completion
Ryan Barber	Firefighter	Instructor Authorization - Engine Company Ops	Montour Falls	6/4/2018	\$ 105.00	Mileage additional
Mark Audino	Capt	Heavy Rigging	PSTF	6/28,29	\$ -	
Mark Audino	Capt	Concrete Breaching and Breaking	PSTF	6/30, 7/1	\$ -	

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
 Commissioner Heist      Voting Aye  
 Commissioner Martin      Voting Aye  
 Commissioner Gilchrist      Voting Aye  
 Commissioner Mancini      Voting Aye      CARRIED

**RESOLUTION 109, 2018**

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the following three (3) volunteers pending the successful completion of the recruit application process: Co. 1 – Maxwell Vallone and Mark Smith and Co. 3 – Elaine Swearingen.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION 110, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the quote from Commercial Power Systems, LLC to perform a generator test and inspection (at Station 4) to verify functionality in the amount of \$890.00.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION 111, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve change order in the amount of \$3,171.69 from High Temp Linings for the Station 6 tower repair.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION 112, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the bid for exercise equipment from Lieutenant Backer in the amount of \$650 to purchase the Dumbbell set 5lb – 60lb with Rack. This was the only bid received for this item.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION 113, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to accept the bid for exercise equipment from Fire Fighter Traina in the amount of \$100 to purchase the Pull-Down Machine. This was the only bid received for this item.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	

Commissioner Gilchrist      Voting Aye  
Commissioner Mancini      Voting Aye      CARRIED

No other bids were received. All remaining surplussed exercise equipment will be disposed of.

RESOLUTION 114, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to surplus 2- Globe Jackets, inventory #50442 and 50341.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
Commissioner Heist      Voting Aye  
Commissioner Martin      Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Mancini      Voting Aye      CARRIED

RESOLUTION 115, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve cost to provide refreshments at the Rotary Club Drill to be held on October 7, 2018. Cost not to exceed \$500.

Duly put to vote as follows:

Commissioner Mancini      Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Martin      Voting Aye  
Commissioner Heist      Voting Aye  
Commissioner Ovenshire      Voting Aye      CARRIED

RESOLUTION 116, 2018

On motion of Commissioner Ovenshire, seconded by Commissioner Mancini, resolved to approve the purchase of up to 12 tickets for the Monroe County Fire Chiefs Dinner to be held August 8, 2018 at a cost of \$25 each.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
Commissioner Heist      Voting Aye  
Commissioner Martin      Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Mancini      Voting Aye      CARRIED

RESOLUTION 117, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the purchase of day room furniture for Station 4 to be funded with donation funds from the Estate of Catherine Finnegan. Cost not to exceed \$7,000.

Duly put to vote as follows:

Commissioner Ovenshire      Voting Aye  
Commissioner Heist      Voting Aye  
Commissioner Martin      Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Mancini      Voting Aye      CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, the meeting adjourned at 7:15 PM.