

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on November 18, 2025 at 5:30 PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.

Commissioner Jeffrey Wilson  
 Commissioner Ronald Barber  
 Commissioner Scott Pfluke  
 Sec./Treas. Barbara A. Schaeffer  
 Clerk Samantha Robinson  
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Commissioner William R. Gilchrist

Chairman Martin opened the Board meeting at 5:33 PM.

RESOLUTION NO. 196, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the minutes from the October 21, 2025 Meetings.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Wilson	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Barber	Voting Aye

CARRIED

RESOLUTION NO. 197, 2025

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR	Other info	Schedule changed	TR received
Pollock	Dave	FF	FO2	PSTF	3/23-3/27		10	50	3/25 D	ER			x
Tam	Justin	Cap	FF2 IA	PSTF	11/19-11/21		10	24	11/19 D	ER	Approved MFI Classss	x	X
Dodson	Chuck	BC	FF2 IA	PSTF	11/19-11/21		10	10	11/18 D	ER	Approved MFI Classss	x	
Parini	Dan	LT	FO2	PSTF	3/23-3/27		10	50	3/25D	ER			x
Younger	RJ	FF	FF2 IA	PSTF	11/19-11/21		10	24	20-Nov	ER	Approved MFI Classss	x	
Pollock	Dave	FF	FF2IA	PSTF	11/19-11/21			24		ER	Approved MFI Classss		x
Barber	Ryan	LT	FLBOA	RIT inn	3/9-3/11		10	24	9-Mar	ER			X
Karasek	Mathew	FF	Collapse	PSTF	2/26/2026			8		ER			x
Dinsmore	Mike	Chief	FLBOA	RIR INN	3/9-3/11	440	24	24		ER			
Freeman	Mike	FF	FO1 4	PSTF	1/3-1/10			15		ER			
Freeman	Mike	FF	Collapse	PSTF	2/26/2026			8		ER			
Freeman	Mike	FF	md collapse	PSTF	27-Feb			8		ER			
Freeman	Mike	FF	FO1 3	PSTF	1/27-1/31			12		ER			
OK 6C20													

Duly put to vote as follows:

Commissioner Barber	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Wilson	Voting Aye
Commissioner Pfluke	Voting Aye

CARRIED

RESOLUTION NO. 198, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following budget transfers:

\$26,000 from P&F Retirement #9010800 to Local Retirement #9015800  
 \$10,000 from Labor Attorney #3410410 to Fire App Repair/Other #3410405

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Wilson	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Barber	Voting Aye

CARRIED

RESOLUTION NO. 199, 2025

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39880-39884, 39886-39935, WIRE and ACH - in the amount of \$3,345,943.89 and from the Truck Reserve Account – check #39885 – in the amount of \$804,285, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 200, 2025

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to hold and notice the January Board and Organizational Meeting on January 13, 2026 at Station 4, 850 Bailey Road at 5:30PM.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 201, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:37PM. All voting Aye. Returned at 6:08PM.

The Board approves the plan to move all banking services to Canandaigua National Bank, effective January 1, 2026.

RESOLUTION NO. 202, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of 4- FLIR Radios and chargers at a cost of \$21,466.80 from W.S. Darley and Co, after review and approval of the MOU by District counsel. This purchase has been fully funded by the Fire House Subs Public Safety Foundation.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 203, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of 20 replacement radio batteries at a cost of \$107.70 each, from Interstate Battery.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 204, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase to upgrade the Door FOB system software and move to the Server, by General Security at a cost of \$2,948.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 205, 2025

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to authorize the purchase of a washer and dryer for Station 7 from Home Depot at a cost of \$1,546, to be paid from the Station 7 budget line.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 206, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of a stair machine for Station 7 from G&G Fitness at a cost of \$7,499, to be paid from the Station 7 budget line

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 207, 2025

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to authorize spending up to \$1,000 at the annual training event at the School of the Holy Childhood.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 208, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize spending up to \$3,000 for replacement cribbing on the fleet.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 209, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize spending up to \$14,500 to replace the mask fit machine, which is no longer supported.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 210, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize spending up to \$5,300 to purchase an Arizona Vortex for rescue operations.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 211, 2025

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to authorize spending up \$5,200 to purchase a Rice Hose Tester.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 212, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following 9- policies:

Compressed Natural Gas CNG Vehicle Incidents  
Electric Vehicle EV Fires  
Atmospheric Monitoring for Carbon Monoxide  
Lithium-Ion Battery Incidents  
Use of Chainsaw Safety Equipment  
Alternative Fuel Vehicle AFV Incidents  
District Running Orders (2)  
Boat River Canal Flood and SWR Operations  
Operations on Limited Access Highways

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 213, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to go out for RFP for Architectural Services related to Station 7 improvements.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Barber, the meeting adjourned at 6:33PM.