

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on July 8, 2025 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
Commissioner William R. Gilchrist  
Commissioner Jeffrey Wilson  
Commissioner Ronald Barber  
Commissioner Scott Pfluke  
Sec./Treas. Barbara A. Schaeffer  
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:33 PM.

A moment of silence was observed for all of those affected by the tragedy in Texas and the first responders as well as honoring the passing of Robert Kent, life member of Company 1.

RESOLUTION NO. 123, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes from the June 10, 2025 Board Meeting.

Duly put to vote as follows:

|                        |        |     |
|------------------------|--------|-----|
| Commissioner Pfluke    | Voting | Aye |
| Commissioner Wilson    | Voting | Aye |
| Commissioner Martin    | Voting | Aye |
| Commissioner Gilchrist | Voting | Aye |
| Commissioner Barber    | Voting | Aye |

CARRIED

RESOLUTION NO. 124, 2025

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following training requests:

| Last      | First  | Rank | Class        | Location | Date      | Cost | Coverage<br>Hours | Class<br>Contact | Coverage<br>needed for: | ER /DR |
|-----------|--------|------|--------------|----------|-----------|------|-------------------|------------------|-------------------------|--------|
| Smith     | Alyssa | FF   | Carseat tech | Victor   | 9/15-9/18 | \$95 | 20                | 32               | 9/15d,9/18d             | ER     |
| Rowles    | Zach   | FF   | Carseat tech | Victor   | 9/15-9/19 | \$95 | 20                | 32               | 9/15d,9/18d             | ER     |
| Campo     | Ian    | FF   | Rope ops     | PSTF     | 9/8-9/11  |      | 10                | 32               | 9/10d                   | ER     |
| Barrese   | Thomas | FF   | Rope ops     | PSTF     | 9/8-9/11  |      | 10                | 32               | 9/10d                   | ER     |
| Hirschman | Ryan   | FF   | Rope ops     | PSTF     | 9/8-9/11  |      | 10                | 32               | 9/10d                   | ER     |
| Dake      | Colin  | FF   | Rope ops     | PSTF     | 9/8-9/11  |      | 10                | 32               | 9/10d                   | ER     |
| Wagner    | Mike   | LT   | Rope ops     | PSTF     | 9/8-9/11  |      | 10                | 32               | 9/10d                   | ER     |
| OK 6C20   |        |      |              |          |           |      |                   |                  |                         |        |

Duly put to vote as follows:

|                        |        |     |
|------------------------|--------|-----|
| Commissioner Barber    | Voting | Aye |
| Commissioner Gilchrist | Voting | Aye |
| Commissioner Martin    | Voting | Aye |
| Commissioner Wilson    | Voting | Aye |
| Commissioner Pfluke    | Voting | Aye |

CARRIED

RESOLUTION NO. 125, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39603-39672, and ACH - in the amount of \$365,085.33, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

|                        |        |     |
|------------------------|--------|-----|
| Commissioner Pfluke    | Voting | Aye |
| Commissioner Wilson    | Voting | Aye |
| Commissioner Martin    | Voting | Aye |
| Commissioner Gilchrist | Voting | Aye |
| Commissioner Barber    | Voting | Aye |

CARRIED

RESOLUTION NO. 126, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Barber to approve the request from Greg Wood (Co. 1) to return from personal leave to exterior status.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

RESOLUTION NO. 127, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the request from Quintus Hicks (Co. 2) to return from personal leave to active status.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

RESOLUTION NO. 128, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the request from Ron Barber (Co. 1) to return from medical leave to exterior status.

Duly put to vote as follows:

|                        |        |         |         |
|------------------------|--------|---------|---------|
| Commissioner Barber    | Voting | Abstain |         |
| Commissioner Gilchrist | Voting | Aye     |         |
| Commissioner Martin    | Voting | Aye     |         |
| Commissioner Wilson    | Voting | Aye     |         |
| Commissioner Pfluke    | Voting | Aye     | CARRIED |

RESOLUTION NO. 129, 2025

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the request from Steven Beechler (Co. 2) to return from medical leave to active status.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

RESOLUTION NO. 130, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the following surplus items:

| Inventory item #                  | Description  |
|-----------------------------------|--|
| 2682, 2698, 3346 & 1998           | Fire extinguishers that over 10 years (not worth hydro testing) per 6c90 |
| 4207                              | Life Size Training Dummy - Destroy in training per 6C91                  |
| 4897 & 4787                       | Water extinguishers (failed hydro)                                       |
| 7276                              | 3" National Hose - Delaminating  |
| 7207                              | Hose - Delaminating  |
| 15-2137                           | Hose - Delaminating  |
| 15-2143                           | Hose - Delaminating  |
| 15-2110                           | Hose - Delaminating  |
| 15-2138                           | Hose - Delaminating  |
| 15-2132                           | Hose - Delaminating  |
| 15-2106                           | Hose - Delaminating  |
| 50377, 50595, 50553, 50561, 50818 | Turnout Coats - over 10 years  |
| 50387, 50596, 50827               | Bunker Pants - over 10 years   |
| 50472, 5914, 5948, 50473, 5901    | Rubber Boots - Over 10 years   |
| 5201                              | Boots - Destroyed beyond repair from Academy                             |
| 5204                              | Boots - Destroyed beyond repair from Academy                             |
| 1803                              | Hose Strap - Destroyed   |

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

**RESOLUTION NO. 131, 2025**

On the motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:43PM. All voting Aye. Returned at 6:02PM.

**RESOLUTION NO. 132, 2025**

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the quote from Harty Construction to make needed repairs/upgrades to the Station 6 training tower at a cost of \$4,750.00.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

**RESOLUTION NO. 133, 2025**

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the proposal from Linstar to repair/replace access card readers at Station 5, at a cost of \$1,679.40.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

**RESOLUTION NO. 134, 2025**

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the proposal from Linstar to replace exterior camera and add truck bay cameras at Station 5, at a cost of \$2,977.59.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

**RESOLUTION NO. 135, 2025**

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to amend Resolution No. 121 to adjust pricing of cab storage for N662 at a cost of up to \$4,000- with no trade discount but to include undercoating service (\$1,500 value).

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

**RESOLUTION NO. 136, 2025**

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the amended policy for the Distribution of Foreign Fire Tax, as presented.

Duly put to vote as follows:

|                     |        |     |
|---------------------|--------|-----|
| Commissioner Pfluke | Voting | Aye |
| Commissioner Wilson | Voting | Aye |

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

RESOLUTION NO. 137, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the proposal from Motorola to purchase APX radio system for the maintenance vehicle, at a cost of up to \$4,000, plus shipping.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

RESOLUTION NO. 138, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of an IPAD for 6C30 from FirstNet, at a cost of \$849.99.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

RESOLUTION NO. 139, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the proposal from Just Solutions for the purchase of 4 computers, at a cost of \$5,646.36.

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Barber    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Pfluke    | Voting | Aye | CARRIED |

RESOLUTION NO. 140, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following policies:

- Policy 1052 – Sexual Harassment
- Policy 1025 – Lactation Breaks
- Policy 1024 – Workplace Violence
- Policy 1032 – Work-Related Illness and Injury Reporting
- Policy 321 – Child Abuse

Duly put to vote as follows:

|                        |        |     |         |
|------------------------|--------|-----|---------|
| Commissioner Pfluke    | Voting | Aye |         |
| Commissioner Wilson    | Voting | Aye |         |
| Commissioner Martin    | Voting | Aye |         |
| Commissioner Gilchrist | Voting | Aye |         |
| Commissioner Barber    | Voting | Aye | CARRIED |

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, the meeting adjourned at 6:30 PM.