

Pursuant to call, the Annual Organizational Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on January 10, 2023 at 5:30 P.M. with public remote access.

MEMBERS PRESENT:

Commissioner F. Joe Martin, Jr.

Commissioner Scott Pfluke

Commissioner Michael Stafford

Sec./Treas. Barbara A. Schaeffer

Clerk Samantha Robinson

Counsel Louise R. Beale

MEMBERS ABSENT:

Commissioner William R. Gilchrist

Commissioner Jeffrey Wilson

The Organizational Meeting was opened at 5:33 PM.

RESOLUTION NO. 1, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to nominate Commissioner Martin as Chairman of the Board of Fire Commissioners for 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Commissioner Joseph Martin is the Chairman of the Board of Fire Commissioners for 2023.

Commissioner Martin congratulated newly elected Commissioner Wilson.

RESOLUTION NO. 2, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to appoint Barbara Schaeffer as Secretary/Treasurer of the Henrietta Fire District for 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 3, 2023

On the motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to authorize the Secretary/Treasurer to make the necessary internal budget adjustments within a category and its subcategory for 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 4, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to comply with Town Law,

Section 177, and authorize the Fire District Treasurer's Annual Report to coincide with the Annual Audit. The report must be submitted within sixty (60) days after the end of the fiscal year.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 5, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve bonds for the Treasurer, Clerk III, Career Chief, and Assistant Chief in the amount of \$400,000 each.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 6, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved that the Henrietta Fire District retain a depository of funds at the Five Star Bank (Henrietta Branch), and such banks as the Treasurer deems necessary in the best interest of the Henrietta Fire District.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 7, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to retain the services of Louise R. Beale, Esq. as legal counsel for the HFD.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 8, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to utilize the services of Stephen Rossi, Insurance Broker with Paris-Kirwan to place the necessary fire liability and compensation insurance for the Henrietta Fire District for 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 9, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to name the Rochester Business Journal, as the official newspaper of the Henrietta Fire District, and the Democrat & Chronicle as the alternate.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 10, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to sign a contract to lease said areas in the company owned stations for the Fire District equipment. Lease agreements are in the amount of \$23,000 each for: Henrietta Co. #1, Genesee Valley Fire Department, and West Henrietta Fire Department per the 2023 budget.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 11, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to pay membership dues for the year 2023 to various associations.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 12, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved that the regular business meetings of the Henrietta Fire District Board of Fire Commissioners will be held the second Tuesday of each month during the year 2023 at 5:30 p.m. Location of meetings is Station 4, 850 Bailey Road, West Henrietta, NY with the meeting notice to be published in the Rochester Business Journal as a legal notice.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 13, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to authorize the Secretary/Treasurer to sign all necessary forms for the Service Awards Account held thru RBC Dain Rauscher for 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 14, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to utilize the services of Coughlin & Gerhart, LLP for labor related matters as needed for 2023

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 15, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to adopt the Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax-Exempt Notes and Bonds.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

On motion of Commissioner Martin, seconded by Commissioner Stafford, the meeting adjourned at 5:40 PM.