

Pursuant to call, the Annual Organizational Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on January 12, 2021 at 5:30 P.M. with public remote access.

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MEMBERS PRESENT:

Commissioner, William Heist  
Commissioner, F. Joe Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner, Terry Ovenshire  
Commissioner, Scott Pfluke  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel, Louise R. Beale

MEMBERS ABSENT:

The Organizational Meeting was opened at 5:30 PM.

RESOLUTION NO. 1, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to nominate Commissioner Heist as Chairman of the Board of Fire Commissioners for 2021.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Abstain	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Commissioner William Heist is the Chairman of the Board of Fire Commissioners for 2021.

RESOLUTION NO. 2, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to appoint Barbara A. Schaeffer as Secretary/Treasurer of the Henrietta Fire District for 2021 at a salary of \$68,977 as designated in the 2021 budget.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 3, 2021

On the motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize the Secretary/Treasurer to make the necessary internal budget adjustments within a category and its subcategory for 2021.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 4, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to comply with Town Law, Section 177, and authorize the Fire District Treasurer's Annual Report to coincide with the Annual Audit. The report must be submitted within sixty (60) days after the end of the fiscal year.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 5, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve bonds for the Treasurer, Clerk III, Career Chief, and Assistant Chief in the amount of \$400,000 each.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 6, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved that the Henrietta Fire District retain a depository of funds at the Five Star Bank (Henrietta Branch), and such banks as the Treasurer deems necessary in the best interest of the Henrietta Fire District.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 7, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to retain the firm of DesMarteau and Beale as counsel of the Henrietta Fire District.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 8, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to utilize the services of Stephen Rossi, Insurance Broker with Paris-Kirwan to place the necessary fire liability and compensation insurance for the Henrietta Fire District for 2021.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 9, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to name the Henrietta Post

of Messenger Post Media, as the official newspaper of the Henrietta Fire District, and the Democrat & Chronicle as the alternate.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 10, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to sign a contract to lease said areas in the company owned stations for the Fire District equipment. Lease agreements are in the amount of \$19,000 each for: Henrietta Co. #1, Genesee Valley Fire Department, and West Henrietta Fire Department per the 2021 budget.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 11, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to pay membership dues for the year 2021 to various associations.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 12, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved that the regular business meetings of the Henrietta Fire District Board of Fire Commissioners will be held the second Tuesday of each month during the year 2021 at 5:30 p.m. Location of meetings is Station 4, 850 Bailey Road, West Henrietta, NY with the meeting notice to be published in the Henrietta Post as a legal notice. Meetings will continue as remote per Executive Order 202.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 13, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize the Secretary/Treasurer to sign all necessary forms for the Service Awards Account held thru RBC Dain Rauscher for 2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 14, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to utilize the services of Coughlin & Gerhart, LLP for labor related matters as needed for 2021

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 15, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to adopt the Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax-Exempt Notes and Bonds.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, the meeting adjourned at 5:41 PM.